



XRY Kiosk Phone / Tablet Examination

OFFICIAL (when complete)

For out of office divisional kiosk examination, continue to use the Inspectors authority on Niche
This form is not required for victim and witness devices. Use a DPNa form.
This is a forensic submission. **Failure to complete relevant details may cause a delay or rejection of the case.**

Niche No.	Enter Niche No.	OIC Name.	Name, Rank & No.	Tel No.	Enter Tel No.
Suspect Name.	Enter name.	Station / Dept.	Station / Dept.	Email.	email @gwent.pnn.police.uk

Offence under investigation.	Enter offence(s).
Summary of incident. Please include brief details of persons involved and how they are related to the device(s).	Enter summary.

What specific evidence is being sought and why?

e.g. The victim states they have received threatening messages from the suspect via SMS and WhatsApp. Do not use generic terms, e.g. "all contact" or "all messages" – specific apps / detail must be listed.
Enter details.

What specific time periods are being sought and why?

e.g. Data between date X & date Y. The victim states contact only took place between these dates.
Enter details.



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Exhibits for submission – where a field is not applicable / not known, leave blank. P number needs only to be entered once if the same throughout.

All exhibits must be sealed in tamper evident exhibit bags with continuity signed. Failure to do so will result in the court being made aware that the integrity of the data cannot be assured which may lead to evidence being inadmissible.

If the device is secured by a PIN / passcode or swipe pattern it will be required for a Kiosk examination. These must be provided for each device. If you do not have the PIN, do not submit the device.

Are any exhibits a bio hazard? Enter exhibit No. and details if applicable.

Exhibit / Police Ref. No. Enter Ref.	Description of exhibit. Description as it appears on evidence bag.		
Property P No. P Enter No.	Property C No. C Enter No.	Seal No. Enter No.	Pass / Pin / Swipe codes. See below.

To add an additional exhibit, click the blue cross that appears when in this section →

Passwords – check case sensitive passwords are entered correctly.

If a swipe pattern, please type it in as if swiping on the digits. →
e.g. a 'Z' pattern would be 1,2,3,5,7,8,9.

1	2	3
4	5	6
7	8	9



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Page 3 of 3

OIC agreement and declaration.

The OIC must retain the physical device in the property store wherever possible to allow further downloads if new information is raised by the defence.

The OIC of the case is responsible for the retention of exhibits and archives in accordance with force policies, MoPI, CPIA and DPA.

If a court order is granted for the destruction of property, the OIC will need to retain the original exhibits until such time as the retention period expires (as above).

OIC is responsible for the disclosure and sensitivity of this submission document.

Telephone Examination Manager should be immediately informed by e-mail if the circumstances in this case change or the forensic evidence is no longer required.

Unless otherwise agreed, all digital forensic submissions must be sent to Bettws property. Any mixed outer bags must only contain items for digital forensics.

When completed, email this form to GPMobileForensicKiosks@gwent.police.uk.

By submitting this form the OIC is agreeing to the above and the Service Level Agreement QR10 (Force Forms > Hi-Tech Crime Unit).

UNCONTROLLED WHEN PRINTED UNLESS SIGNED. This report must not be reproduced except in full, without approval of the Gwent Police Digital Forensics Unit

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