

**Request for Gwent Information Disclosure Unit Documentation**



<b>Basic information:</b>		
	<b>Information Required</b>	<b>Fee</b>
Gwent Police charge an administrative non-refundable search fee of £34.30, to ascertain if a report exists.  This fee will cover the cost of third party details. If it is decided that an existing report is required, the £34.30 will be deducted from the report cost.	Third Party Details only.	<input type="checkbox"/> <b>£34.30</b>
	Basic Road Collision / Incident Report.	<input type="checkbox"/> <b>£96.50</b>
If injury was not reported at the time of the accident, a report may not have been submitted.		

<b>Further requests for information: Only provided after a basic collision report.</b>		
	<b>Information Required</b>	<b>Fee</b>
Requests for witness statements, officer interviews, collision investigation reports and images, will only be available if a basic collision report exists.	Images (Disk)	<input type="checkbox"/> <b>£20.30</b>
	Officer interview.	<input type="checkbox"/> <b>£138.90</b>
	Collision Investigation Report.	<input type="checkbox"/> <b>£414.00</b>
	Fatal accident investigation report.	<input type="checkbox"/> <b>£414.00</b>
	Vehicle Examination Report	<input type="checkbox"/> <b>POA*</b>
	Pocket notebook entries	<input type="checkbox"/> <b>£30.00</b>
	Dashcam/CCTV	<input type="checkbox"/> <b>£20.00</b>
	Witness Statement Consent Fee	<input type="checkbox"/> <b>£15.00</b>
	Witness statement (Consent Given)	<input type="checkbox"/> <b>£41.40</b>
	Incident logs (Storm)	<input type="checkbox"/> <b>£35.60</b>
	Occurrence Record	<input type="checkbox"/> <b>17.60</b>

**\*Price on Application**

<b>Other requests for information:</b>		
	<b>Information Required</b>	<b>Fee</b>
All Crime report requests need to be accompanied by a signed appendix Db.		
	Crime Report	<input type="checkbox"/> <b>£124.40</b>

<b>Please answer as much as possible to assist us in our search:</b>		
Your clients full name:		
Your clients vehicle registration:		
Location of the accident:		
Date that the accident occurred:		
Police log number (if given):		
Injuries sustained:	<input type="checkbox"/> YES	<input type="checkbox"/> NO

By the completion and signing of this form, you are confirming that you require the information for insurance claims or civil proceedings.

<b>Name:</b>		<b>Signed:</b>	
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Please return completed forms with a cheque for the correct amount, made payable to Police and Crime Commissioner for Gwent to:

**Information Disclosure Unit**  
**Police Headquarters**  
**Croesyceiliog**  
**Cwmbran**  
**NP44 2XJ**

The information provided on this form will be held and processed in accordance with the provisions of the Data Protection Act 2018.